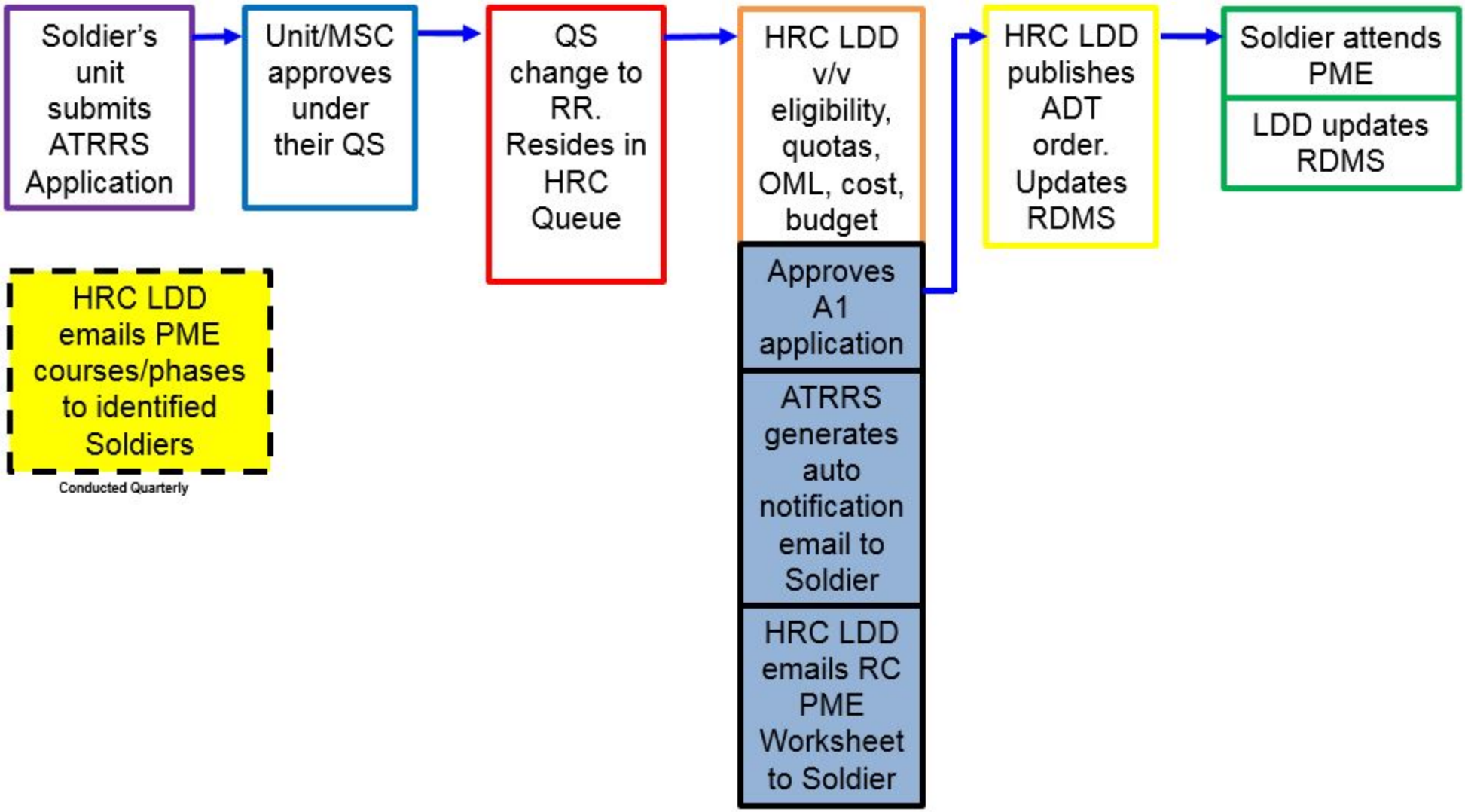PME ENROLLMENT PROCESS