



USAR PROFESSIONAL MILITARY EDUCATION (PME) NEWSLETTER

HRC OPMD Leader Development Division, USAR Military Schools Branch

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Opening Remarks:

PME for the US Army Reserve has undergone many changes over the course of the past few years, but one thing remains constant – HRC will continue to put the “right officer into the right school at the right time”.

On the Horizon:

The FY16 USAR ILE and SSC selection boards’ results have been released and are being actioned. Additionally, the FY16 USAR SSC Slating Panel will convene in January for those officers identified to attend a resident SSC.

The FY17 USAR Additional Professional Development Education (APDE) Selection Panel results have also been released and are being actioned.

Army Reserve Pre-Requisites for PME:

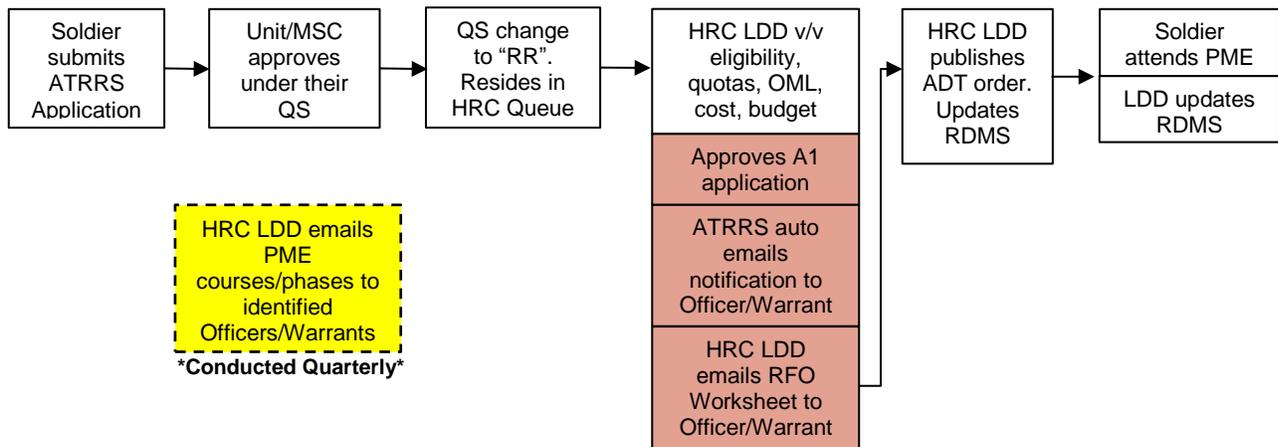
First, and foremost, the pre-requisites for attending any PME associated course are the sole responsibility of the Army Reserve Officer or Warrant Officer. It is also imperative that the Army Training Requirements and Resources System (ATRRS) Operator submitting an application on behalf of a Soldier, ensures the Soldier meets all the course prerequisites, and there are quotas available for the course. The individual scheduled to attend schooling must have a current APFT, height/weight, HIV, and required PHA IAW AR 40-501. The individual must also possess a valid security clearance and not be in a voluntary mobilized status.



Additionally, for those officers that are involuntarily separated from a course and receive permission from the school directorate proponent to attend again will be placed accordingly at the bottom of the priority list (OML) for a possible school seat. Officers receiving a referred AER for their coursework will be subject to a “show cause” board.

How to enroll into Professional Military Education (PME) courses?

ATRRS is the centralized management database of individual training courses attended by Army personnel. The USAR Military Schools Branch is responsible for funding all PME courses under the Quota Sources (QS) “RR” (TPU/IMA) and F0 (AGR). For AGR Officers, this relates to DTS LOA memos being sent to the individual to cover associated TDY costs. TPU/IMA Officers will receive an ADT order from HRC to fund basic pay and entitlements, as well as associated TDY costs. TPU/IMA Officers will transition to DTS for travel expenses in the near future.



TPU Officers and Warrant Officers need to utilize their unit’s ATRRS operator to submit an application on their behalf. It is imperative for the unit to ensure the Soldier is eligible and available to attend the requested PME. Once the ATRRS application reaches HRC, it will be either approved or disapproved. In both cases, ATRRS sends an automated email to the Soldier with a status. If approved, then the Soldier will also receive an email from HRC, along with a Request For Orders (RFO) worksheet. HRC will generate an ADT order once the RFO has been returned.

IMA/IRR Officers and Warrant Officers need to submit their PME requests thru the HRC IMA/IRR team.

AGR Officers and Warrant Officers will submit PME requests through their respective HRC Assignment Officer (AO).



- **Warrant Officer Training.** Upon completion of WOCS pre-appointment training, new WOs are contingently appointed to WO1 until they have successfully completed WOBC. Personnel centers schedule chief warrant officer CW2s and CW3s to attend the WOAC, CW3s and CW4s to attend the WOILE formerly named WOSC, and CW4s and CW5s to attend the Warrant Officer Senior Service Education (WOSSE), formerly named WOSSC in the same FY that they are eligible for promotion.

RC Officer Basic and Special Branch PME Requirements:

- **Captains Career Course (CCC).** Due to the blended nature of CCC for non-AGR members, it is imperative that Army Reserve Officers begin their military education requirement as soon as possible to further their respective careers. Officers will complete CCC as a prerequisite for attendance at any course that produces a military education level (MEL) 4.
- **Intermediate Level Education (ILE).** The Army Reserve officer has four different opportunities to complete ILE. As the Army Reserve aligns towards the Total Force Concept, officers will have only 2-3 opportunities to be selected for either the resident 10 month course located at Fort Leavenworth, KS or a 15 week satellite ILE common core course. Officers falling outside of this opportunity window will be given the option of completing ILE common core in either a TASS instructed environment or elect to participate in a distance learning (DL) course. Those officers completing common core must also complete the Advanced Operations Course (AOC) to be awarded MEL 4 and JPME I. Additionally, the officers aligned with a Functional Area will have their respective qualification course count as constructive credit for AOC.

Boarded ILE opportunities are announced via an annual MILPER Message from HRC typically in April. The application window for eligible officers will open o/a 1 MAY for approximately six weeks. The board typically convenes in August and results released in late October of each year.

- **Senior Service College (SSC).** SSC attendance for Army Reserve officers is only permitted by a selection from the annual USAR SSC Board conducted at HRC. This is an “opt-in” board, meaning eligible LTCs and COLs must submit an application IAW the annual MILPER Message that is published in April of each year. The resident SSC awards MEL 1 and JPME II. On another note, the Army War College Distance Professional Military Education (AWCDEP) and Fellowships does not award JPME II. (*Note: AWCDEP is conducting a small pilot for some seminars to be granted JPME II)

As with the USAR ILE Selection Board, the USAR SSC Selection Board application window typically opens o/a 1 MAY for eligible officers (LTCs & COLs only). Results are released in late October and for those officers selected to a resident SSC opportunity, a slating panel will convene in January to ensure the “right officer attends the right school at the right time”.



- **Additional Professional Development Education (APDE)**. This program consists of a myriad of broadening opportunities for Army Reserve officers. As with other boarded programs, APDE selections are done through an annual Selection Panel. The MILPER Message outlining the programs, as well as eligibility requirements and application procedures, is published shortly after the Independence Day weekend. Since this is a selection panel and not a board, no board file is available for officers to validate. Instead, officers need to ensure all relevant military documents are in the individual's iPerms.

Key Dates to consider:

<u>Board</u>	<u>Convene</u>	<u>Results Released</u>	<u>MILPER</u>
SSC	Aug 2017	Oct 2017	May 2017
ILE	Aug 2017	Oct 2017	May 2017
APDE	Oct 2017	Nov 2017	Jul 2017

All transferred dialogue is supported through the USAR Military Schools Branch team boxes and contact numbers listed below.

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