

ATRRS Enrollment/Reservations

To be qualified to receive a Reservation or Orders from HRC ([even for DL courses](#)) to attend any resident class you must have a:

- Current security clearance
- Current physical/PHA within 15 months by end of class
- Current APFT must be within 12 months by end of class
- No “3” in PULHES unless a Surgeon's statement "fit for duty" is included
- No “Flagging” Actions
- HIV screening (Year Month of HIV screen must be within 2 years)
- Body Fat Standards must be met; CANNOT exceed standards
- CANNOT be mobilized/deployed (exceptions on a case-by-case basis)

It can take 30-90 days or more to get a physical/PHA and for it to be updated in the system. Just having the physical/PHA completed will not get Orders published. The system MUST show the updated dates for Orders to be published.

NON-CMO BRANCHES

HRC/Health Service Division (AMEDD)

Team email: usarmy.knox.hrc.mbx.opmd-hsd-reserve-branch@mail.mil

Judge Advocate General Corps Website:

<https://www.jagcnet.army.mil/Sites/ppto.nsf/home.xsp>

Army Chaplain Corps Website:

<https://www.army.mil/chaplaincorps>

Initial Military Training Branch Website:

<https://arg1web.usar.army.mil/manandread/Pages/IMT.aspx>

Functional Area Specific Questions:

<https://www.hrc.army.mil/content/AGR%20Army%20Reserve%20Officer%20Division%20Landing%20Page>

Important Websites

- ARCD CMO YouTube

<https://www.youtube.com/channel/UCEEGrWPWV00v52k4EQCM0g>

- ARCD CMO Facebook

<https://www.facebook.com/usarcmo>

- **Army Career Tracker (ACT)**

The new career maps website

<https://actnow.army.mil>

- **Army Training Requirements & Resources System (ATRRS)**

Look up dates for military courses

<https://www.atrrs.army.mil>

- **TPU Positions (CAC Required)**

Find Army Reserve vacancies or positions by state

<https://www.hrcapps.army.mil/portal/>

○ Click within the “Tools” section

○ Vacancy Search or Position map

- **HRC – Reserve Promotion Board Information**

<https://www.hrc.army.mil/TAGD/Selection%20Boards>

<https://www.hrc.army.mil/tagd/reserve%20officer%20board%2information>

- **ILE- Distributed Learning and General Information**

<https://cgsc2.leavenworth.army.mil/DDE/>

<https://cgsc2.leavenworth.army.mil/index.asp>

- **WO Career College**

<http://usacac.army.mil/organizations/cace/wocc>

Career Managers by Branch

<http://stayarmyreserve.army.mil/cmo/cmo.htm>

Career Managers by Team Box

usarmy.usarc.arcd.mbx.cmo-fs@mail.mil

usarmy.usarc.arcd.mbx.cmo-ops@mail.mil

usarmy.usarc.arcd.mbx.cmo-os@mail.mil

usarmy.usarc.arcd.mbx.cmo-wo@mail.mil

Important References

AR 135-155, AR 350-1, AR 623-3,

AR 670-1, AR 640-30, DA Pam 600-3, DA Pam 623-3

Army Reserve Careers Division Career Management Office



<http://stayarmyreserve.army.mil/cmo/cmo.htm>

**Army Reserve Careers Division
Career Management Office
Fort Knox, Kentucky**

Purpose

To assist in the development of Army Reserve Officers with the correct skill-sets to meet operational and functional requirements; simultaneously developing their leadership, technical competence, and professional skills through progressively challenging duty assignments, training, and education.

Officer Education Requirements



TO 1LT:

- Basic Officer Leaders Course (BOLC)
- DA 1059 (BOLC), Appointment Letter, DA 71 (Oath of Office) in iPERMS

TO CPT:

- Baccalaureate Degree (Official College Transcripts in iPERMS)

TO MAJ:

- Captains Career Course (CCC) - DA 1059
- CCC not required for AMEDD

TO LTC:

- Command and General Staff Officer Course/ Common Core (CGSC-CC), 50% Legacy Command and General Staff Officer Course (CGSOC) or Sister-Service equivalent – DA 1059
- CGSC-CC not required for AMEDD

TO COL: Managed by Senior Leader Development Office at HRC

- 100% completion of the Legacy Command and General Staff Officer Course (CGSOC) or Completion of the Resident Command and General Staff Officer Course Common Core (CGSC-CC) or Completion of Non-Resident Command and General Staff Officer Course (CGSC-CC) and Advanced

Operations Course (AOC) or credentialing Course – DA 1059

CCC

- Priority
 - Priority 1 - CPT (48 months or more TIG)
 - Priority 2 - CPT (47 months or less TIG)
 - If quotas available - Senior 1LT
- Phases are Branch specific. Contact your CMO for CCC Phases/details

CGSC-ILE

- Priority
 - Priority 1 - MAJ (60 months or more TIG)
 - Priority 2 - MAJ (59 months or less TIG)
 - If quotas available - CPT in promotable status
- Phases
 - Distributed Learning / web based instruction (Phases 1/2/3) (18 months to complete)
 - The Army School System (TASS)
 - Phase 1 - Active Duty for Training (2 weeks in length)
 - Phase 2 - Inactive Duty Training (I.e. Drill weekends) (8 months in length)
 - Phase 3 - Active Duty for Training (2 weeks in length)
 - Officers can mix/match any of the methods above to complete the 3 phases

Warrant Officer Education

Requirements



TO CW2:

- Warrant Officer Basic Course (WOBC)
- DA 1059, WOBC, Appointment Letter, DA 71 (Oath of Office), MOS Award Memo in iPERMS

TO CW3:

- WOBC – DA 1059

TO CW4:

- Action Officer Development Course
- Warrant Officer Advanced Course (WOAC) – DA 1059

TO CW5:

- WOAC – DA 1059

UPON SELECTION TO CW5

- Completion of Warrant Officer Intermediate Level Education (WOILE) – DA 1059
- Warrant Officer Senior Service Education (WOSSE) – DA 1059

WOAC

- Priority
 - Priority 1 – CW3 in promotion peril
 - Priority 2 – Remaining CW3 and Senior CW2
- * Completion of Action Officer Development Course (AODC) is required prior to attendance
- Phases are Branch specific. Contact your CMO for CCC Phases/details

WOILE

- Priority
 - Priority - CW3 eligible for CW4 and CW4 who have not completed WOILE
 - Phase 1, Distributed Learning must be completed prior to attendance at Phase 2, Resident Course
 - Follow-on Courses based on Branch

WOSSE

- Priority
 - Priority - CW4 selected for CW5 and CW4 eligible for CW5
 - Phase 1, Distributed learning must be completed prior to attendance at Phase 2, Resident Course
 - Follow-on Courses based on Branch
WOILE/WOSSE - You must have a WAIT or RESERVED status in both phases in order to enroll in the DL course.